



BRADFIELD PARISH COUNCIL

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

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Minutes of the Full Council Meeting held in Bradfield Village Hall, The Street, Bradfield, CO11 2UU on

Tuesday 4th February 2025 at 7:30 pm.

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| Present: | Councillors Coley (Vice Chairman), Cunningham, Osborne, Points, , Weal, and Webb |
| In the Chair: | Cllr Burton (Chairman) |
| Clerk: | Mrs Marie Snell |
| Also present: | 1 member of the public |

167/24 Apologies for Absence

Cllrs Gunter and Scott were accepted.

168/24 Members' Declaration of Interests

None

169/24 Minutes

Members **RESOLVED** that the Minutes of the Parish Council meeting held on the 7th January 2025 were approved as a correct record and signed by the Chairman.

170/24 Public Participation

None

171/24 Town Planning Applications as per Schedule Issued by Tendring District Council

Members considered the below schedule of applications:

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| 25/00039/VOC Land to The East of Straight Road Bradfield | Application under Section 73 of the Town and Country Planning Act for Variation of Condition 1 (Approved Plans) of application 23/00525/FUL to allow for larger dayroom building for each of the four pitches. | Cllr Coley queried the singular application but for four plots. A more modest increase in this application is apparent from previous application. Members felt though the application meets requirements of planning obligations an objection was necessary in that the plots are urbanising the area with being an overdevelopment and an inappropriate urbanisation. |
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172/24 District and County Councillor Reports

Members noted the reports from Cllr Guglielmi and Cllr Ferguson

173/24 Clerk's Report

Members noted the clerk's report.

174/24 Chairman's Report

Members received update from Cllr Burton who reported on recent TDALC meeting, with the main topic of conversation on the devolution of local councils. Planning Policy shows large changes ahead, including the ability to object to planning applications. Essex Association of Local Councils (EALC) are due to move of location from Dunmow, with concerns for cost of training in these should be reduced. Next meeting features litter picking discussions.

175/24 Local Council Reform

Members received update from Cllr Coley having taken part in a recent webinar (150 councillors present). With the government deciding on no county or district councillors with a unitary council and a regional mayor, local authorities have put forwards to be part of the first tranche which Essex has. This may lead to disconnected communities with a unitary council, the two tiered system is not favoured by central government and this is may result in fewer elected councillors and the new councillors considered to be full time post holders. Parish councils do not feature within this reform, anticipated that PCs will be picked up by Communities' 'white paper' which is yet to be published. Total devolution takes around 2 years and with hopes for this to be finalised in 1 year is ambitious. County Councillor elections are likely to be adjourned for an extra year. Parish Councils may result in being detached from unitary councils which are being proposed with parish council elections taking place in 2 years so concerns as to where this will lead.

176/24 Data Audit and Data Protection Policy

- Members considered the data audit for Bradfield Parish Council and **RESOLVED** to accept.
- Members reviewed Cemetery Data Protection Policy and **RESOLVED** to readopt without adaptation.

177/24 Working from Home – Risk Assessment

Members **RESOLVED** to adopt the Working from Home Risk Assessment.

178/24 Recreation Ground – Gas works

The Clerk to advised members of recent meeting with Cadent Gas at Recreation Ground and informed of next steps in compliance with Health and Safety regulations. Cllr Coley asked for this to be closely monitored as to the relocation of the container. Cllr Osbourne was of the stance that he believed that the football club were looking to reduce the size of container. Members **RESOLVED** to delegate the clerk to write to the local football club to ensure next steps.

179/24 Working Group Reports

Members received updates from the following working groups:

a) Recreation Ground and Play Equipment Working Group – Members discussed the necessity to replace the climbing wall as opposed to repairing the existing wall.

b) War Memorial Working Group – No further update

c) Village Hall Carpark Working Group

Cllrs Weal and Osbourne updated members on recent meeting. Some plans are to be devised with costings for what is best for the area, with queries over the gas pipeline location which has now been advised by Cllr Weal.

d) VE-Day 80 Working Group

Cllr Burton advised that those wishing to be a part of the working group should be available on a Thursday evening in order to liaise with the local scout group. Members

RESOLVED to commence this working group to be comprised of Cllrs Cunningham Burton, Osbourne and Weal.

180/24 Amenities

- a. Cllr Burton updated on the works of Dependable Dave including graffiti clearing, and installation of dog bin.
- b. Staining of benches, fences and bus shelters are weather dependent and so will be actioned when the weather permits.

181/24 Finance

- Members noted the monthly finance reports including monthly bank reconciliation figures.
- Members **RESOLVED** to approve payment of invoices received in accordance with the 2024/2025 budget.
- No emergency expenditure by the clerk, Chairman or Vice Chairman.
- Members **RESOLVED** to accept the quotation from Rialtas for the End of Year Accounts for platinum scheme at 5 years for £571 (exclusive of VAT).

182/24 Housing Needs Survey

Members **RESOLVED** to accept the quotation for the cost of £775.00 (exclusive of VAT) and to proceed with the survey.

183/24 Items from councillors to be added to the next agenda

- Planters by Bus Stops to be discussed for works
- Litter Picking date
- Dog bins location

184/24 Date of Next Meeting

The next meeting of the council is to be held on **Tuesday 4th March 2025 at 7.30pm at Bradfield Village Hall, The Street, Bradfield, CO11 2UU.**

185/24 Exclusion of Public and Press

Members **RESOLVED** to accept.

The Chairman closed the public part of the meeting at 8.05pm.

Signed

Dated